



SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY

Dindigul – Palani Highway, Dindigul – 624 002

06.08.2019

Notice

It is hereby informed that the 5th IQAC meeting for the academic year 2019-20 (Odd Semester) will be held on 10.08.2019 at 10.30 a.m. in the Institution. All the members are requested to attend the meeting and give your valuable suggestions.


Coordinator – IQAC


Principal



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Internal Quality Assurance Cell

Agenda for the 5th IQAC meeting to be held on 10.08.2019 at 10.30 a.m.

1. Welcome by the Chairman(Principal will be the Chairman)
2. To approve the proceedings of the 4thIQAC meeting and its follow up action
3. Submission of the report by the Chairman.
4. To submit and approve the minutes of Department Advisory Committee meetings of Departments of Computer Science and Engineering, Electronics and Communication Engineering, Automobile Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held after the 4thIQAC meeting.
5. To submit and approve the recommendations forwarded by the Department Advisory Committees of CSE, EEE, ECE, Civil and Automobile Engineering related to Course outcomes and programme outcomes.
6. To submit the details of action taken as per the directions of the Governing Council meeting held on 08.03.2019
7. To submit and approve the Vision and Mission of the institution and vision, mission, programme outcomes, programme specific outcomes and programme educational objectives of the departments.
8. To read and ratify the letters received from AICTE, Anna University, Department of Higher Education, Government of Tamil Nadu and Directorate of Technical Education, Chennai.
9. To approve the resignation of the faculty who left the institution after the 4thIQAC meeting.
10. To approve the appointment of Teaching and Non-teaching staff members after the 4thIQAC meeting.
11. To review and approve the newly framed faculty appraisal form for the faculty members.
12. To review and approve the CO-PO attainment format.
13. To submit and ratify the proceedings of the Feedback Review Committee meeting held on 20.06.2019.
14. To submit the result of the Anna University Examinations held in May/June 2019.

15. To submit the proceedings of the Staff Appraisal Review Committee meeting held on 08.07.2019.
16. To submit and ratify the application submitted for NIRF ranking.
17. To submit and discuss the placement for the last academic year 2018-19 and its improvement.
18. To submit and discuss the Staff Development programmes attended by the faculty in the last academic year (2018-19) and its improvement.
19. To submit and discuss the Research work and its progress in the last academic year.
20. To submit and analyse the CO, PO, and PEOs attainment and further action to be initiated. *for 19-20 Even Semester. / A*
21. To submit and analyse the MoUs signed by the various departments after the 4th IQAC meeting and analyse the activities taking place as per the new and existing MoUs.
22. To ratify the appointment of faculty and students for the committees to be approved.
23. To ratify the proceedings of the all the committees.
24. To ratify the activities of the Alumini association.
25. Any other points with the permission of the Chairman.


Co-ordinator- IQAC


Principal



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Proceedings of the 5th Internal Quality Assurance Cell Meeting held on
10.08.2019 at 10.30 a.m.

Venue: IQAC Hall (I floor)

Ref. No. SSMIET/IQAC/2019-20 /Odd Semester

PRESENT: Dr. D. Senthil Kumaran, Chairman, IQAC, SSMIET.

Members present: 11


S. No.	Members	Name	Designation	Signature
1	Management Member	Mr. K. Shanmugavel	Executive Director, SSM Group of Mills	
2	Chairperson	Dr. D. Senthil Kumaran	The Principal, SSM Institute of Engineering and Technology.	
3	Coordinator	Dr. V. Shunmughavel	Professor & Head, Department of CSE, SSM Institute of Engineering and Technology.	
4	Teacher Member	Dr.G.Sankaranarayanan	Professor & Head, Department of Mechanical Engineering, SSMIET.	
5	Teacher Member	Dr. S.Karthigai Lakshmi	Professor & Head, Department of ECE, SSMIET.	
6	Teacher Member	Dr.K.A.Sundararaman	Associate Professor, Department of Mechanical Engineering, SSMIET.	
7	Teacher Member	Prof.J.Srinivasan	Associate Professor, Department of English, SSMIET.	
8	Administrative Member	Mr.P.Ramasamy	Administrative officer, SSMIET.	
9	External Expert	Mr. G. Kamal Kumar	Managing Director, CGK Automation, Coimbatore	
10	External Expert	Mr. Ramasubramaniam	Managing Director, ManscoFluidtek (P) Ltd, Coimbatore	
11	Alumni Member	Mr.K.Hariharasudhan	Director, Design and Development, K S & Sons Pvt. Ltd., Chennai.	

Points Discussed	Resolution
1) Welcome by the Chairman	Dr. D. Senthil Kumaran, Chairman of IQAC, welcomed all the members.
2). To approve the proceedings of the 4 th IQAC meeting and its follow up action.	Reviewed and approved by the members.
3). Report and information submitted by the Principal.	The Internal Quality Assurance Cell appreciated the marked progress made by the institution and congratulated the efforts taken by the Member Secretary and the faculty members.
4). To submit and approve the minutes of Department Advisory Committee meeting of all the Departments.	Reviewed and approved.
5). To submit and approve the recommendations forwarded by the Department Advisory committees of CSE, EEE, ECE, Civil and Automobile engineering departments related to course outcomes and programme outcomes.	Reviewed and Approved.
6). To submit the details of action taken as per the direction of the Governing Council meeting held on 08.03.2019	Reviewed and approved by the members.
7) To submit and approve the Vision and Mission of the institution and vision, mission, programme outcomes, programme specific outcomes and programme educational objectives of the departments.	After elaborate discussion, it was approved.
8). To read and ratify the letters received from AICTE, Anna University, Department of Higher Education, Government of Tamil Nadu and Directorate of Technical Education, Chennai.	After the discussion, it was approved by the Council.
9) To approve the resignation of the faculty who left the institution and to approve the appointment of Teaching and Non-teaching staff	Read and ratified.

members after the 4 th IQAC meeting.	
10) To review and approve the newly framed faculty appraisal form for the faculty members.	Reviewed and approved by the members.
11) To review and approve the CO-PO attainment format.	Reviewed and approved by the members.
12) To submit and ratify the proceedings of the Feedback Review Committee meeting held on 20.06.2019.	Reviewed
13) To submit the result of Anna University May/June 2019 Examinations.	Members appreciated the performance of the students.
14) To submit the proceedings of the Staff Appraisal Review Committee meeting held on 08.07.2019.	Reviewed and approved.
15). To submit and ratify the application submitted for NIRF ranking.	Read and ratified.
16). To submit and discuss the placement for the last academic year 2018-19 and its improvement.	After the discussion, some suggestions were provided by the members.
17). To submit and discuss the Staff Development programmes attended by the faculty during last academic year (2018-19) and its improvement.	Read and ratified.
18). To submit and discuss the Research work and its progress in the previous academic year.	Reviewed.
19). To submit and analyse the CO, PO, and PEOs attainment and further action to be initiated. <i>for 19-20 Even Semester (S44)</i>	Read and approved. <i>AS</i>
20). To submit and analyse the MoUs signed by the various departments after the 4 th IQAC meeting and analyse the activities taking place as per the new and existing MoUs.	Read and approved.
21). To ratify the appointment of faculty and students for the committees to be approved.	Read and ratified.
22). To ratify the proceedings of the all the	Read and ratified.

committees and the activities of alumni association.	
22) Any other points with the approval of the Chairman	Nil


Co-ordinator- IQAC


Principal